YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)**
• Name of the Head of the institution	**Dr. B.T.SURESHKUMAR**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**9443316500**
• Alternate phone No.	**04288234242**
• Mobile No. (Principal)	**9443966766**
• Registered e-mail ID (Principal)	**vicasprincipal@gmail.com**
• Address	**Elayampalayam**
• City/Town	**Tiruchengode Taluk**
• State/UT	**Tamilnadu**
• Pin Code	**637205**
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	**04/02/2011**
• Type of Institution	**Women**
• Location	**Rural**

• Financial Status	**Self-financing**	
• Name of the IQAC Co-ordinator/Director	**Dr.T.Shankar**	
• Phone No.	**04288234242**	
• Mobile No:	**9952761350**	
• IQAC e-mail ID	**iqac@vicas.org**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://vicas.org/iqac/AQAR%20201 9-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://vicas.org/calender/2020-2 021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.53**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 2	**A**	**3.01**	**2015**	**15/06/2015**	**14/06/2021**

6.Date of Establishment of IQAC	**11/06/2009**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	**NlL**	**NIL**	**Nil**	**NIL**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of LMS and enabling ICT enabled teaching

Signing of new MoUs at International and National level

Promoting of Staff Research activities by providing seed money and research incentives to MORE NUMBER OF STAFF MEMBERS

Introduction of new programs

Conducting more number of FDPs, Seminars and Conferences

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

23-05-2022 11:17:06

Plan of Action	Achievements/Outcomes
Collection of Online Feedback	Online Feedback is collected for Curriculum and Infrastructure to get useful insights for the purpose of improvement in all aspects the requirements of students.
Conducting more programmes and activities	All Programmes were initiated by IQAC
E-content Development	E-contents were developed by Faculty members and were Uploaded on the College Website
The campus is sanitized on a regular basis and all necessary safety measures are taken	All members of the staff are vaccinated through our institution
To Impart regular trainings to both staff and students to enhance online learning environment	Special trainings were given to the teaching faculty members and students to equip them for virtual mode of teaching -learning by LMS

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	24/12/2021

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
17/02/2022	17/03/2022

Extended Profile

1.Programme

1.1	**65**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**5489**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**1653**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**5340**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**1090**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2	**296**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**300**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1046**
4.2 Total number of Classrooms and Seminar halls	**160**
4.3 Total number of computers on campus for academic purposes	**1052**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**431.13**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College offers traditional programmes in Life Sciences, Mathematical Sciences, Social Sciences, Commerce, Languages, and Management. The city of Namakkal is famous for Egg production, poultry farming, Sugar mill, Paper mill, Tex valley, Handlooms, Jaggery and its allied products to mention a few. To address these local requirements, the programmes have courses on Nutrition & Dietetics, Textile and Fashion Design , Costume design and Fashion, Commerce, Business Administrations and Computer Science. The western region of Tamil Nadu, where the College is situated, has a cluster of industries in textiles, agricultural products, leather industry, paper industry, ICT, pharmaceuticals and food products development.

Courses relevant to the said industries are integrated into the curricula. There are needs that extend beyond geographical boundaries. To address such global needs, programmes have courses on Environmental Sustainability, Digital Marketing, e-Commerce, Machine Learning, Internet of Things , Nutrition Security, Remote Sensing, Climate Change and Biodiversity. These courses, that focus on world-wide requirements, are included in the programmes of Environmental Science, Botany, Chemistry, Computer Science, Commerce, Management Studies, Applied Microbiology, Global Business Management, International business Environment and Human Resource Management.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://vicas.org/NAAC/SSR/CI/1.1.1/POPSO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

22

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

950

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

194

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

65

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics:The College views ethical practices in all spheres, as a means to imbibe social, cultural and personal

responsibilities. The Curriculum also subsumes professional ethics directly in electives and core theory of many programmes, namely Nutrition, Dietetics, Commerce, Business Administration, Psychology.

Gender Issues:Gender equity and sensitization are ensured through theory papers included in various programmes. The Department of Political science offers a course on 'Women Empowerment' for all second-year undergraduate students. The Department of History also offers a course titled 'Women Empowerment' for all the college students.

Human Values:The human values emphasized in the Constitution of India are inculcated through an inclusive and exclusive approach. The Human Rights course is a compulsory component of all PG programmes according to the UGC guidelines. This course includes teachings on the Right to Education, National and State Human Rights Commission, fundamental duties, remedial measures and social values. In addition, Programmes of Social Sciences, Professional Studies, and Language Studies offer courses like Personality Development, Soft Skills and Social Welfare Economics.

Environment and Sustainability:To increase awareness among the young community and to ensure the development and utilization of resources judiciously, the college promotes courses like Environmental Ethics and Energy Conservation and Environmental Sciences.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

8

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2133

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2747

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2179

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1015

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessing the learning levels of the students:Students enrolled with different academic socio-economic backgrounds, skills and abilities, deficits, learning styles, needs, and interests, medium of instruction etc., are assessed initially at different stages through Induction Programme, Bridge Course and Continuous Internal Assessment (CIA) like tests, class assignments, practical,

composition, and oral presentations.

Opportunities for Advanced Learners

1.Advanced learners are motivated to interact with subject experts visiting the institution for conducting a Ph.D. Viva- Voce so as to enrich their knowledge.

2.Additional books are given through the library for advanced learners.

3.Open houses and Science Expos showcase their talents and encourage them.

4.Short-term courses offered by all the departments enable advanced learners to acquire additional skills in the related areas.

5.Motivation is given to enroll in online courses like Aloson Solo Learn, SWAYAM, NPTEL, etc.

Helping Slow Learners

1.Remedial classes are conducted.

2.Periodic monitoring of their progress is done through Mentor- Mentee scheme.

3.Hand-outs and other learning materials are distributed to the weaker students.

4.Peer learning through seminars, conferences, workshops and guest Lectures, special remedial classes, slip tests, and supplementary homework help to gain better understanding.

5.Tutorials from introductory online courses are offered to strengthen their learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/NAAC/SSR/CII/2.2.1/Policy.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
10/06/2020	5489	296

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning:Theory courses supplemented with practical sessions facilitate students to understand the theoretical concepts in a better way Illustrations and demonstrations take students beyond classrooms to foster in them critical thinking and problem-solving abilities Working models, Powerpoint slides, specimens, and charts enhance their interpretation capabilities Industrial and field visits bridge the gap between theoretical learning and practical training. Virtual laboratories provide a rich learning experience through graphical representations of advanced and modern equipment housed in Instrumentation Centre through Certificate courses.

Participative Learning Seminars, guest lectures, workshops, conferences, and alumnae interactions provide varied learning experiences to the students Students' participation in Science Exhibitions, Science popularization programmes, surveys, Inter collegiate competitions, cultural events, District/State/National & International level sports and games inculcate entrepreneurial skills, scientific temper, creativity, collaborative ability, and responsibility.

Problem-solving Methodologies Project-based learning and internships help students develop problem solving skills, make them industry-ready and employable Group Projects facilitate sharing of knowledge and enhance their critical thinking, thereby widening the research scope that proves beneficial to society.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR-2020-21/CII/2.3.1L.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college effectively uses Information and Communication Technology (ICT) tools for effective teaching and learning. All the faculty members use ICT tools to explain the concepts with visual examples. The College campus is Wi-Fi enabled campus. Regular Orientation programmes for the faculty members are given to handle the ICT tools effectively. Learning Management System (LMS) has been implemented in the college, and the students are accessing the lectures materials and videos online. G Suite is exclusively purchased to conduct online classes. The following are some of the ICT tools used by the faculty members for innovative teaching:

1.Dedicated LMS facility

2.Google Classroom,

3.YouTube

4.NPTEL – SWAYAM

5. Teach mint , Alison, Solo Learn

6.Interactive Boards

7.Moodle

8.Power-Point Presentations

9.Recorded Video Lectures

10.DELNET

11.N-List

12.J-Gate

13.Shodh Sindhu, Shodh Ganga

These ICT tools are used to teach the topics lucidly with the help of visual examples. The latest topics also are handled through online with the help of ICT tools. Online tests are conducted through Google forms, and the score sheets are made ready as soon as the exams are over. The students are given orientation to submit the assignments through the Google classroom tool.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vicas.org/ICTTools.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

286

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Every department of the college plan for activities for the subsequent year and present their proposed plan to a committee consisting of the Principal, Vice Principal, Controller of Examinations. A Bottom-Up approach is adopted with regard to the planned academic activities. The academic calendar is prepared every year during the month of May, to decide the schedule for academic activities and extra-curricular activities for the Odd and Even semesters. Academic calendars are issued to all the faculty and the Students to cope-up with the schedule mentioned in the academic calendar. It is uploaded in the college website also. The Academic calendar contains the following details:

- **Re-opening of UG & PG classes**
- **Inauguration of First year UG & PG classes**

- **Day orders**
- **Commencement of Continuous Assessment Tests**
- **Submission of marks**
- **Induction programmes**
- **Cultural Programmes**
- **Important National & International days**
- **Festivals and holidays**
- **Sports day**
- **Annual day**
- **Commencement of Practical Examinations**
- **Payment of fees**
- **Registration for End semester Examinations**
- **Issue of hall tickets**
- **Last working day of the semester**
- **Commencement of End semester examinations**
- **Central paper valuation & Results declaration**
- **Supplementary exam registration**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

296

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

126

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1241

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

1

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	[View File](#)

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination cell of the college is automated with highly reliable in-house software. COXCO software has been implemented in 2015 to expedite the examination processes. Following are the procedures which have been automated:

Registration for Examinations: The details of the admitted students are stored in the database, and the registered students report is generated. Details such as Students' names, examination register number, year of study, semester, and details of subjects can be generated.

Examination Schedule: Continuous Internal Assessments, Model Examinations, and End semester examination schedules are prepared and are communicated through e-mail to the students and faculty members.

Issue of Hall tickets: The eligible students can download their hall tickets from the college website using their Register numbers.

Examination Marks entry: All the Internal and end-semester examinations marks are entered in the database and can be used later for results publication.

Results analysis: End-semester marks of all the students are generated and analysed.

Results Publication: The results are generated and published on the college website. The students can view and download their results using their registration numbers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/NAAC/SSR/CII/2.5.3/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has taken extensive efforts to reform examination processes and procedures. The reforms aim to increase objectivity, decrease subjectivity, hasten the process of declaration of results, and settle exam grievances in the shortest possible time. Transparency and accountability are ensured through various measures.

Results analysis: End-semester marks of all the students are generated and analysed.

Results Publication: The results are generated and published on the college website. The students can view and download their results using their registration numbers.

Preparation of Marks sheets: The semester mark sheets and consolidated mark sheets are generated, and eligible graduates list is sent to Periyar University for the issue of Provisional and Degree certificates. The institution has enrolled in National Academic Depository, under which the students and other stakeholders can have access to academic records through NAD Portal. The college schedules internal assessment tests on 45th and 70th working days in the semester. The corrected answer sheets are given back to the students within five working days. Any grievance regarding the marks can be brought to the knowledge of Head of the Department and can be settled within 5 working days. The question papers are based on Revised Blooms Taxonomy.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://vicas.org/NAAC/SSR/CI/1.1.1/POPSO.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Method of measuring attainment of POs , PSOs and COs and the level of attainment of POs , PSOs and COs. The Programme outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) are coined and communicated to all stakeholders. The faculty members map the Programme Outcomes, Programme Specific Outcomes, and Course Outcomes and indicate the level of correlation as Strong, Medium, or low.

The following are the testing tools of measuring the outcomes: 1.Continuous Internal Assessment Tests and End-semester examinations 2.Quiz, Assignments, Seminars and Case studies 3.Dissertation, Project Viva-voce, 4.Group Discussions 5.Practical examinations The Internal and End-semester examination question papers are prepared using the knowledge levels based on Blooms taxonomy. The following knowledge levels are used to prepare the question paper: Remembering, Understanding, Applying, Analysing, Evaluating, and Creating. Programme Outcome Attainment: PO/PEO/Student learning outcomes describe what students are expected to know and what they will be able to do by the time they graduate. These outcomes relate to the skills, knowledge and attitude of the students acquire as they progress through the programme. Based on the performance in the examinations, the CO and PO attainment for each course is calculated. Attainment of PO is calculated by Direct and Indirect methods.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/NAAC/SSR/CII/2.6.2/2.6.2A.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1650

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://vicas.org/NAAC/SSR/CII/2.6.3/20-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.vicas.org/NAAC/SSR/CII/2.7.1/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy of the college focuses on:

Promoting research culture among the teaching fraternity and students.

Providing guidelines to constitute the Research Cell, comprising of the Research Advisory

Committee (RAC) and Scholars and Student Research Forum (SSRF).

Research Facilities:

The College research facilities are continually updated with state-of-the-art infrastructure and equipments, and software through the intra-mural grants (Vivekanandha Seed Money Scheme) and extramural

research projects.

The College provides funding assistance for research, creating new facilities, travel grants for presenting project proposals at the national level, attending overseas conferences, filing patent/copyright/trademark, and organizing seminars/workshops/conferences.

Fifty-seven university-approved research guides facilitate Ph.D. programs in eleven departments.

Implementation:

- Student research projects are mandatory in every PG program.
- The College adopts the parental University (Periyar University) research portal for admitting the research scholars and evaluation to ensure transparency.
- 30 Scholars have completed their Ph.D. during the assessment period.
- Faculty members, Scholars, and Students are motivated to present their papers in Seminar/Conference/Symposia. As many as 1288 papers have been presented in various academic meets.

The Management Committee honors the faculty members who have published articles in UGC recognized journals

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://vicas.org/Policy/Researchpolicy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3.70

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2.900

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://vicas.org/ResearchProjects.php
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

57

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	https://vicas.org/NAAC/SSR/CIII/3.2.4/Funding_agency.pdf
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Ecosystem for innovations through centers for research:

The institution provides a conducive environment for the staff members and students to carry out research and to bring out their innovative thoughts into actions through its center for Research and Development. The center also facilitates innovative thoughts into

action. To cite an example the department of Physics manufactured LED bulbs for sales, the department of Chemistry manufactured Hand sanitizer which are distributed free of cost to the adopted villages, the department of Textile and Fashion Design prepared Cloth bags as an alternate for plastic bags.

EDC of our institution offers various sessions and awareness programmes on Entrepreneurship. It also facilitates Hands-on training to the students in various fields such as Beautician course, Doll making, Organic Soap production, Coir product synthesis, Mushroom cultivation, Azolla cultivation, Vermicomposting and Jewellery making which provides platform for the students to become successful entrepreneurs. Our IIC has been rated with 3.5-stars for its annual performance in 2020-21.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/centres.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

62

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

8

File Description	Documents
URL to the research page on HEI website	https://vicas.org/Research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

144

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/AQAR-2020-21/CIII/3.4.4-addl.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

44

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

11

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

.70

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Triumph out to Humanity:

Ten villages are adopted by our college. Five villages namely Erayamangalam, Ninnam Palayam, PulliPalayam, Kattuvellampalayam, and Velliyampalayam are adopted under NSS, and five villages namely Elaiyampalayam, Mettupalayam, Maniyanur, Konnaiyar, and Kovilpalayam are adopted by Unnat Bharat Abiyan scheme of Ministry of Education (Participating Institution Id: C-9488). NSS unit has actively participated in numerous programs such as Jal Shakthi Abhiyan, ill effects of Open defecation, Abdul Kalams Day, National Unity Day, Flag Day, First Aid training programme, Independence Day,

Orientation Programme on Swatchh Bharat Event, Swatchh Bharathi Seva, NSS day celebration, Aids Day, Human Rights Day, Dengue Awareness, National Youth Day, Voters Day, Republic Day, Leprosy Day and Personal Hygiene awareness day. The Largest anemia screening camp for Women (Single venue) was achieved in association with VMCH and Indian Medical Association, Tiruchengode for 10,059 women in an event titled "Mission Pink Health" and certificate of achievement was recorded by "Asian Records Academy" and "Tamilan Book of Records". Students made Nilavembu kudineer & Kabasura kudineer during Dengu & Covid-19 and distributed them in the adopted villages. Extension activity on seed ball distribution was carried out in the villages.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/NAAC/SSR/CIII/3.6.1/3.6.1.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

16

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

45

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5059

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

59

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

20

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is located in a sprawling campus of 10.07 acres and has the best Infrastructure within the campus and has the following facilities:The college has 156 classrooms and 22 laboratories. All are Wi-Fi enabled. 80 class rooms are provided with LCD Projectors,

four class rooms are provided with Interactive Boards and 15 Wi-Fi access points are available. Four Seminar Halls with Computers, LCD projectors are available. Exclusive Learning Management System facility is installed. 11 Science and 11 Computer laboratories with high-end equipments are available. Language Laboratory with 56 computer systems is available to enhance students' communication skills. High-end Instruments are available in the Centralised Instrumentation Facility to promote fundamental research in the concerned fields. A Total of 1052 Computers are provided for students to develop their skill sets.Free internet service is provided to the staff and students. Generators with total capacity of 250 KVA power guarantee uninterrupted power supply. A Museum with diverse collection of zoological specimens is available. A Botanical garden helps students gain practical knowledge on the cultivation of medicinal and flowering plants. RO water plant, ATM, Bank, Cafeteria, Hostel, Departmental store, Xerox centers and a beauty parlour are also available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/NAAC/SSR/CIV/4.1.1/4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for the conduct of cultural and sports activities.

Department level cultural programs are arranged in the seminar halls which are equipped with audio video facilities while the college level programs are conducted in the state-of-Art Vivekanandha A/C Auditorium with well-equipped ICT Tools.

The college has a well-furnished gymnasium that ensures the physical fitness of students and staff. Yoga and Meditation are mandated activities for the first year students under Student Induction Programme. The centre for Yoga and Value Education helps students stay physically and mentally fit. The Students are trained by Yoga experts from the Manavalakalai Mantrum Trust, Namakkal. The institution provides Mats and cushions for meditation. A total of 100 students can be accommodated at a time.

The college is committed to the physical and mental well-being of students and the Physical Education Department coordinates various sports activities of the institution.

The institute excels in Sports and Games and represents Periyar University in All India Inter-University tournaments and South Zone Inter University tournaments in Kabaddi, Foot-Ball, Volleyball, Yoga and Power Lifting.

The College has spacious playground which includes various courts for sports and games provided with floodlight facility.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/fac_sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

160

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

36.92

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college is fully automated with Open access for all with AUTOLIB V21. Intranet - OPAC can be viewed both within and outside the campus. OPAC provides all details about the Books, Question Banks, CDs, journals and other facilities available. The Digital Library gives access to major e-resources such as UGC, N-List. A Scanner, documents the entry of the users at the library entrance. The Library has access to e-Journals and e-Books on various disciplines and National and International Journals. There is a vast collection of General Books in the reference section. Apart from the central library, the department libraries provide immediate reference and easy access at the departmental levels. The following are the details of learning resources at the main library.

S.NO. LIBRARY SERVICES NOS. 1 Books 73715 2 E-Books 935 3 National Journal 152 4 International Journal 57 5 Magazine 38 6 Digital Database: 1. DELNET 2. N-LIST 3. SAGE 4. ICT 7 CD's 1407 8 Thesis 3696 9 Back Volume 3545

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/fac_library.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.47

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

1897

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institute has an approved IT policy. The IT policy is displayed in the Institutional website. Specific guidelines are given for the use of computational facilities. Firewalls are also provided. Cyber security norms are duly followed. The institute being a women's institution takes extra care to ensure that computational facilities are not misused. Username and passwords are created for all the

users. Wi-fi facility is available in the campus.

- **Internet connectivity with a bandwidth of 100 Mbps is provided.**
- **Intranet connectivity is provided to all campus buildings via 32 KBps fibre optical cable.**
- **Antivirus 'K7' is installed for campus network security, with IP NAT, DMZ, port blocking, and content filtering features.**
- **Hot-Spot (TACITINE) software is installed to manage user registration, IP assignment, login, and time limits and bandwidth.**
- **The entire institute is under 24 hours surveillance by 84 CCTV cameras.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/Policy.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5489	**1052**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing	**A. All four of the above**

System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/mediacentre.php
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

405.78

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has created an excellent academic ambience. It takes care to provide the state of the art facilities. A separate maintenance department is established to look after the maintenance of physical facilities. Well laid out procedures are available for maintenance work. The Head of the Department is responsible for the maintenance of the facilities under the department. For each laboratory, laboratory incharges are appointed. Maintenance of physical facilities is given priority. The campus is maintained neat and tidy which fetched the institution the prestigious Swachhta Ranking. Library is maintained by the Librarian. There is al library committee which processes all the requirements. Similarly, the Physical Director arranges to maintain all sports facilities. A separate mechanism is available for the maintenance of computational facilities. Hostels are maintained by the wardens and the personnel are deployed for the same. The college has 70 buses and these buses are maintained by the transport maintenance section of the college. Periodical maintenance work related to basic facilities like toilet, water supply, power supply etc., are done by campus maintenance and housekeeping sections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Policy/CDMPolicy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

486

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4434

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	http://vicas.org/NAAC/SSR/CV/5.1.3/5.1.3.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3704

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

348

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

498

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has a vibrant Students' Council encompassing student associations at the department level for which office bearers are elected every year. Elections are held democratically in conformity with the guidelines and procedures as laid down by the college authorities. The elected body has a President, Vice President, Secretary, Joint-Secretary, and representatives of each class. Student representatives are also appointed for sports, cultural and all extension activities.

All student representatives receive training on Organization culture, Team-buildingand Leadership Skills soon after the students' council election. Office bearers and class representatives are entrusted with organizing events/celebrations like Viveka Fest, Inter-departmental sports competitions, Teachers' Day, Fresher's Day, Inter-religious festivals viz. Christmas, Ramzan, Diwali and Pongal, International Yoga Day, Flash Mob performance. Students' Council organizes different camps for all the students to procure Government documents such as passports, Aadhaar cards and driving licenses. The council also organizes awareness rallies on issues of national and social importance. The council also arranges for free eye checkups and blood donation camps. The office bearers of the students' council play a vital role in the college's various administrative and academic bodies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/NAAC/SSR/CV/5.3.2/OB.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered alumnae association, VICAS Alumnae Association (VAA) and has more than 2000 members.

- **The association plays a vital role in student support and progression.**
- **The Association has supported many noble causes of the college.**

The illustrious alumnae contribute to the curriculum by acting as Alumnae representatives in the Board of Studies committee. They put forward their recommendations in the Board of Studies meeting to incorporate recent trends and demands of the industrial sectors in each course.

- **The Alumnae who are working as HRs and working in industrial sectors are often invited toaddress the students to encourage and motivate them. They also provide feedback on the students about their communicative skills and their interpersonal skills so that the students can improve and enhance their skill sets.**

The alumnae also support the college in the extension activities.

- **Meritorious Alumnae are also invited as resource persons for seminars and conferences organized by the institution.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/NAAC/SSR/CV/5.4.1/Alumni.pdf

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance

The governance of the institute is driven by well-defined policies on administration, admission, teaching learning, evaluation systems and research. Prof.Dr.M.Karunanithi is the Chairman & Secretary of theinstitution. The management is committed to bring about the transformation of young minds empowering them through education.

The Governing Body is the essential decision-making body for which the Chairman & Secretary of Angammal Educational Trust is the President. The other members of the council are the Executive Director, Chief Executive, Director- Academic Affairs, Principal, Vice Principal, and Nominees from UGC, Government and University representatives, and faculty members. The Governing Body meets twice a year to review the policies, strategies, achievements, budget and plans. A transparent mechanism exists in all the activities and decision making processes. The college has well defined policies and procedures in place to ensure good governance and transparency.

Participation of Teachers

The management ensures the presence of senior faculty members in all the committees (Statutory & Non Statutory) of the institution and contributes to quality education. The management conducts General Faculty meetings and student's association office bearers meeting with the Chairman and Secretary twice in a year. Parent- Teachers meeting is conducted once in a year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/abt_vision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Admission committee, Calendar committee, Time table committee, CBCS committee, Hostel committee, Disciplinary committee, Extra-curricular activities committee, Extension committee and Exam committee etc., are some of the committees.

Faculty members, Heads of the Departments are the members of these committees. In this way, a bottomup decision making process is ensured. Some of the committees like IQAC have students and Alumnae members also. The deliberations/recommendations of the committees are carefully analyzed and appropriate actions are initiated in a time bound manner.

Creation of Student-Centric Centers

The students have felt the need to get trained and enhance their employability potential. In the Heads of the Departments meeting held on 7th September, 2018 it was deliberated and a proposal was submitted to the management. The Management gave its approval and the Center for Professional Studies was created and is functioning well. The Director- Academics is the overall Coordinator of the center. The center focuses on three professional programmes namely Chartered Accountant, Company Secretary and Cost and Management Accountant and offer coaching beyond regular teaching hours. This center will certainly evolve into a center of excellence and emerge as a boon to rural girls transforming them into competent professionals.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/NAAC/SSR/CVI/6.1.2/Financial_Power.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has been meticulously planning to move ahead and make a mark in the educational map of India. Planning is generally done by taking the views of stake holders and assessing the National and International scenario.

During the 5th Governing Body meeting announced new programmes of study offer forthcoming academic year. Based on their suggestions, it has been carried out in the Academic council meeting in 2015, and the experts recommended the programmes to be introduced for the students to face the Public Service Commission Exams. As per their suggestions B.A History was introduced in 2016 and B.A Political science in 2017.

During the Governing Body meeting held on 1.06.2018, the experts suggested introducing Psychology program. With the green signals from the authorities, ground work was done. The Academic Council experts approved the introduction of B.Sc. Psychology programme and introduced the programme during the academic year 2019-2020.

In 2019, new programs like B.Sc Textile and Fashion Designing, B.Sc. Costume Designing and Fashion, and B.Com. Professional Accounting has been proposed and after the due process, these programs were introduced during the academic year 2020-2021. B.A Economics was introduced in the academic year 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vicas.org/Strategic.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Governing Body reviews the overall functions, proposes new academic initiatives, exploresnetworking, and suggests various campus developmental activities in the college.

The Executive Director directs and evaluates the academic plans and maintains the best outcome of the Teaching-learning process strengthening research activities.

The Chief Executive coordinates the infrastructural development and facilities.

The Principal, Vice Principal, Heads of the Departments and other faculty members are appointed by the Governing body. The Principal is the Executive authority responsible for running the college as per the statutory regulations.

The Principal is also the Chairperson of the Academic Council. He manages all college activities through regular, scheduled meetings with the Vice-Principal, Controllers of Examinations, Heads of the Departments, IQAC coordinator, Coordinators of various cells and committees. All Statutory Bodies give suggestions for effective implementation of the curriculum and address all academic challenges.

The Controller of Examinations is incharge of Examinations and ensures adherence to the academic calendar conducting internal and External Examinations and declaration of results.

The Faculty members take initiative to plan, schedule, organize, coordinate, and monitor class level management (CLM) and hands-on training for the students and also engage in research to update their insights and publish articles in reputed journals.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vicas.org/Organogram.php
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/Policy.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution takes care of the teaching and non-teaching staff well and extends a number of welfare measures to them.

Some of the effective welfare measures are given below:

- Seed money for the research
- Incentive for performance in research
- Special leave for completion of Ph.D.
- Advanced training for professional development
- Financial support for attending academic programs
- Medical facility
- Free transportation
- Free food
- Free accommodation for staff who stay in the hostel
- Fee concession to the wards
- Maternity Leave

- **Earned leave encashment**
- **Group Insurance Scheme**
- **Marriage leave with gift**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/Policy/Welfare%20measures.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	[View File](#)

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

142

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college ensures optimal utilization of physical and financial resources. The allocation and expenditure are made by a transparent, well-established process. The income and expenditures are audited by bothinternal and external auditing committees that conduct periodic financial and functional audits.

Internal and External Financial Audits The Office superintendent and Principal scrutinize all financial accounts related to receipts and distribution of funds under different heads of income and expenditure. The college office has dedicated account section for dealing with the financial matters. Fee from the students / University Funds / Grants from Government / UGC Grant are handled separately.

The finance officer scrutinizes all receipts, vouchers, and utilization certificates before sending them to the External Auditor. The financial statements are prepared by the Office Superintendent and are audited by the external audit annually. All departments have separate bank accounts, and the Principal monitors them. The departments propose a budget for departmental activities to the management for approval. The need based allocation of funds is made by the Management. The expenditure is made as per the institution's finance procedures. The income and expenditure statement is scrutinized before submission to the management for approval.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/NAAC/SSR/CVI/6.4.1/IEFA_2016-21.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Being a self-financial institution, annual tuition fee collected from the student serves as the major source of revenue. For conducting research activities, the faculty members are encouraged to submit research proposals to funding agencies. Grants have been obtained from UGC, ICSSR, TNSCST, DBT, etc., for carrying out specific outreach activities through the funding projects.

The college takes every care to ensure that financial and physical resources are utilized optimally. A detailed planning exercise is undertaken and need based fund allocation is made. Care is taken to ensure that funds are utilized for purposes for which they are sanctioned.

With regard to physical resources, optimal utilization of resources is ensured by the HODs, Vice-Principal and the Principal. Available physical facilities are allocated to different departments based on the need and urgency.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/ResearchProjects.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made

during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The SDC provides training to promote technical skills to become successful entrepreneurs during their study period, which extends its support for women's empowerment and employability in the future also.

The IQAC of the college concentrates on strengthening the Industry-Academia collaborations with National and International Universities and organizations by signing MoUs. 71 functional MoUs have been signed during the assessment period.

The benchmark of IQAC after the second cycle of accreditation is the introduction of an exclusive Learning Management System facilitating the teaching, learning process especially during the pandemic. The students are provided with individual login credentials in Learning Management System to access the course contents of faculty members round the clock.

The continuous intervention by IQAC has enhanced the number of Academic programmes offered, number of teaching faculty recruited, number of Ph.Ds awarded, number of research publications, number of extension programmes, impact of extension programmes, updation of research facilities, enhancement in faculty welfare measures, student performance, etc.

A centralized Library is established with a well-stacked array of books and journals as suggested by the earlier NAAC Peer team. The library is fully automated with AutoLIB V21 which facilitates the students' remote access of e- books and e- journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/NAAC/SSR/CVI/6.5.1/6.5.1B.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Feedback Mechanism

The practice of student's feedback plays a significant role in ensuring quality of teaching learning outcome. Feedback on

curriculum is collected and analyzed by the IQAC. Curriculum feedback focuses on quality of teaching and learning process. Objective of the feedback is to understand the influence of curriculum on the holistic development of the students. The feedback is collected in online mode from the students through UGC prescribed questionnaire format.

2. Staff self-appraisal system

The prime objective of the teaching staff appraisal system in our institution is to maintain high quality educational outcome. Our institution has put in place a well-designed convenient 'self-appraisal system' for our faculty members. The process focuses on the professional growth and development of each faculty member in the area of academic and research.

All the faculty members are required to submit their self-appraisal report annually on the basis of parameters such as teaching hours, number of subjects taught, research papers/articles/books published, conferences attended, papers presented in the conferences, new curricula designed/developed, participation in extra-curricular/co-curricular activities, extra responsibilities assigned by our college, and other extension activities made for the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vicas.org/Feedback.php

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://vicas.org/Annualreport/2020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity In Curriculum: Each department organizes events that reinforce the institution's unique vision and mission to provide education to empower rural women. Most of the programmes offer women-centric courses in the curriculum. Gender Sensitization and awareness are created among the students through guest lectures, invited talks, debates, essay writing and many more.

Gender Equity Through Extension Activities: Throughout the year, the Centre for Women's Empowerment and Gender Equality promote gender equity by hosting several gender sensitizing programs such as lectures, seminars, symposia, international and national conferences and workshops, all of which help to provide an intersectional approach in raising awareness among students about the inequalities that both the gender face.

The institution has gender sensitization committees such as Women Development Cell (WDC), AntiRagging Committee, Students Grievance Redressal Committee and Internal Complaints Committee, which are constituted as per norms laid by the UGC and the parent university (Periyar University, Salem).

Other Facilities Within the Campus: The college provides a total of 70 Buses with GPS Tracking Facility to ensure free transportation and safety to all the students and employees. A total of 84 CCTV cameras are installed in different blocks within the premises to ensure safety and security.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://vicas.org/AQAR-2020-21/CVII/7.1.1/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid wastes are collected from hostel, office and college premises every day by housekeeping staff members and are segregated into biodegradable and non-biodegradable waste in separate garbage bins and are disposed of accordingly as per the guidelines.

Dry wastes such as papers and plastics are segregated and are sent to recycling centers. Waste collection is done through twin bin system.

The institution's liquid waste management system collects the sludge and sewage from various collection points and segregates the solid particles such as vegetable peels, adhering soil particles, and other dust separately.

Water from the kitchen, washbasin, bathrooms of the hostel is sent to the Sewage Treatment Plant for the recycling process. Further, the recycled water is used for gardens, landscaping, and vegetation keeping the campus green at all times.

Biomedical wastes are appropriately collected in separate garbage bins as per the guidelines and are disposed of without any hazardous effects.

An MoU is exclusively signed with Leela Traders, Chennai for the disposal of e-waste of the institution. The MoU clearly mentions that the E-Waste will be disposed of as per prevailing norms without harming the environment. The computers and the accessories are mostly purchased under buy back scheme.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

A. Any 4 or all of the above

reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	[View File]()
Policy documents and brochures on the support to be provided	[View File]()
Details of the software procured for providing assistance	[View File]()
Any other relevant information	[View File]()

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Pongal and Aandal Thirukkalyanam: The harvest festival, in college campus brings together students and also provides an opportunity to all the students to understand better about Tamil culture.

Fresher's Day: Fresher's day is conducted for first-year students to introduce them to the college and its campus facilities and also to encourage them to interact with the seniors and the teachers.

Sports Day: Sports is an integral part of our college activity and sports day is conducted every year to ensure mental and physical strength among students.

Annual Day: Annual day is the most important event of our college which unites the students by taking leadership in organizing and also participating in different cultural activities.

Language Teaching: National: Hindi, Malayalam; International: Japanese and French are the languages taught to students to bridge linguistic diversity among the students.

Viveka fest: It's a grand event of 10 days of cultural extravaganza. Many cultural events are conducted to exhibit their talents overall.

Farewell Day: It's a memorable day for all college students to bid adieu to their friends, staff members and the college

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution: National Constitution Day was celebrated to commemorate the adoption of the Indian Constitution. To reiterate the values enshrined in the Constitution, the students and the fraternity joined the Hon'ble Prime Minister in the reading of the Preamble to the Constitution at 11.00 am from their respective class sessions.

Human Rights: Day is Celebrated to, mark the formulation of the Universal Declaration of Human Rights. The celebration is open to all the students of our college.

Social Responsibility: A whopping amount of Rs.1, 90, 073 has been collected from Faculty members and students as donations to the Chief Minister's Disaster Relief Fund for flood victims in Kerala during the calendar year.

Vigilance Awareness Week: Observe a Vigilance Awareness Week is observed by organizing activities to foster honesty and orient students against corruption.

Unity: National Unity day is observed with a pledge to celebrate our glorious history of National Integration.

Swachh Bharat Abhiyan: To promote the ideal of the Swachh Bharat Abhiyan, VICAS organizes Cleanliness Drives at various places such as Gandhi Ashram, Tiruchengodu, etc.

Yoga: To keep the body, mind and soul perfect, every year, our institution organizes a special Yoga Camp for one week.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File]
Any other relevant information	[View File]

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals.

Our Institution always Commemorates festivals of National Importance with its true fervor. Independence and Republic Days are celebrated by our students' volunteers with nearby government school children.

National Festivals: Republic Day, National Handloom Day, World Environment Day, World Blood Donor Day, World Labour Day, World Thalassemia Day, World Anti Tobacco Day, National Youth Day, Teachers Day, World Energy Conservation Day, World Consumer Day, International Tiger Day, World Ozone Day, National Youth Day, International Women's Day, World Tuberculosis Day, World Mental Health Day, World Suicide Prevention Day, World Consumer Day, International Left Hander's Day, National Voters Day, International Friendship Day, National Girl Child Day, International Non-Violence Day, Wildlife Day, Louis Pasteur Day, Children's Day, World Water Day, Nature day – some of the events of importance are celebrated every year in our campus.

Birth/ Death anniversaries of the great Indian personalities:

Dr. APJ.Abdulkalam's First Death Anniversary, Dr.Muthulakshmi Reddy Birthday,150th Birthday Anniversary of Mahatma Gandhi, Swamy Vivekananda Birthday, Sarojini Naidu Birthday, C.V Raman Birthday, Dr. B. R. Ambedkar Birthday, Ramanujan Birthday, Bharathiyar birthday, Periyar birthday, -some of the anniversaries celebrated in the college in order to remember their sacrifice to our nation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	_View File_
Geotagged photographs of some of the events	_View File_
Any other relevant information	_View File_

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Empowerment through skill development

The Practice:The departments on the basis of the feedback obtained from the stakeholders and based on opinion obtained from the experts, decide on the nature of the skill development courses to be offered. With the approval of the management, the course content is decided by the faculty members of the development and approved by BOS.

Free Transportation unit with GPS Tracking facility to ensure safety

The Practice:The provision of free transport to all students is one of the institution's practices to help the college attain its motto. Connectivity, the primary issue in rural areas, discourages women students and their parents from thinking twice before admitting into the institutions. Worried over the safety of the girl students,parents dissuade their wards not to opt for higher studies. The management has mightily addressed these twin issues by operating 70 buses to remote locations of rural areas not only in the Namakkal District and in neighboring districts at free of cost.

The hostellers are also given the facility to reach their homes during vacations/festival holidays, reducing the anxiety of the

parents. Similar arrangements help the students to return to their hostels after holidays/vacations.

File Description	Documents
Best practices in the Institutional website	https://vicas.org/BestPractice.php
Any other relevant information	https://vicas.org/AQAR-2020-21/CVII/7.2.1/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Vivekanandha College of Arts and Sciences for Women (Autonomous) started in 1995 and have blossomed into a big group consisting of 27 institutions, all focusing on rural women empowerment through education.The initiative taken by the founder of Vivekanandha Educational Institutions, Dr.M.Karunanithi has become a boon to this small town and the neighboring districts.

In recognition of the achievements of the college in all the three dimensions of education viz., teaching, research, and extension, the college was crowned with the autonomous state in 2010. The college, as of now, offers 27 UG programmes, 14 PG programmes and Ph.D. programme in 11 disciplines.

To overcome transportation problems and ensure safety, the college has introduced a free transportation system, a unique feature of the institution. About 84% of the total population are from complete rural environs, while the remaining comes from semi-rural and semi-urban pockets. Altogether a fleet of 70 heavy vehicles deployed to pick and drop off the students even at their doorsteps covering seven districts prepares the parent to gain confidence in sending their wards to higher education at this Institution.

More than 80% of the student composition constitutes the rural, poor, weaker sections and minorities, and our mission is to motivate and enhance their capacity.

File Description	Documents
Appropriate link in the institutional website	https://vicas.org/Distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following are the plan of action the next academic year, 2021-22.

- **To introduce a new programme, B.A Economics**
- **To introduce new trending and need based certificate courses to make the students employment ready.**
- **To apply for DST-FIST grant**
- **To increase more number of ICT enabled class rooms**
- **To enrich research culture by applying for more number of research grants, to publish more research articles and books.**
- **To apply for patents for innovative ideas and novel products.**
- **To develop new MoUs to facilitate Industry-Academia relationship.**